



Nominations - Executive Board
Quarterly Membership Meeting
February 15, 2023

President

The President shall preside at all general membership meetings and Executive Board meetings; shall preserve order during its deliberations; sign all checks drawn on the treasury; appoint all committees not otherwise ordered; transact such other business as may of right pertain to their office and which may be necessary to the proper functioning of this Union; and shall have such other powers and duties as are provided for in this Constitution and Bylaws.

Recording Secretary

The Recording Secretary shall:

- A. Keep the minutes of all meetings and proceedings of the Union and the Executive Board and shall send out all meeting notices.
- B. Keep copies of all agreements at the Union office (if one exists) so that they will be available for inspection by any member or employee whose rights are directly affected.
- C. File a copy of all collective bargaining agreements entered into by this Unio with the President of the International Union.

Trustees 2, 3, 5

The Trustees shall examine each check issued by the Union. Reasons for failure to concur shall be submitted to the Executive Board by the Chairman of the Trustees. The Executive Board will make a determination subject to approval of the membership. The Trustees shall periodically, at least quarterly and at the end of each fiscal year, make an audit of all books and financial records and report to the Union and to the Secretary-Treasurer of the International Union, or, if the Local Union so chooses, it may, as an alternative, have the audit conducted annually by a certified public accountant in the United States, and have such audits reported to the Local Union and to the Secretary-Treasurer of the International Union. They shall meet at the designated time with the Vice President of Union who will act as Chairman of the meeting. They shall also have such powers and duties as provided for in this constitution and Bylaws and as delegated by the President and/or Vice-President.